

Maisammaguda (V), Dhulapally (P)
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NARSIMHA REDDY ENGINEERING COLLEGE

UGC AUTONOMOUS

Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad
Accredited by NAAC with 'A' Grade & NBA, UGC 2(f) & 12(B)

NRCM/SC-STCommittee/2024/01

Date:16.08.2024

Committee for SC/ST

The Committee for SC/ST is Reconstituted with the following members for the academic year 2024-2025. The convenor and the members are hereby informed to take necessary measures to fulfill the primary functions and responsibilities as specified.

S.No.	Name	Position	Designation/Department
1	Dr.Venkateswarulu Naik B	Convener	Assoc.Professor,CSE
2	Mr. Vaddeman Ramudu	Member	EEE
3	Mr.A.Srinivas	Member	ECE
4	Dr.M.Shoban	Member	Assoc.Professor, ECE
5	Dr.P.Vasanth Kumar	Member	Asst.Professor, H&S
6	Mrs. B Padma Priya	Member	Office Assistant

Functions and Responsibilities:

1. The committee focuses on the holistic development of SC/ST students.
2. Plan and executes all the activities regard to SC/ST student's welfare and development.
3. It provides special input in areas where the students experience difficulties.
4. Creates exposure and awareness on all the schemes extended by the Government.

Copyto:

1. All the members of the committee.
2. All HODs.
3. Office File.


PRINCIPAL
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Sy.No. 518, Maisammaguda (V), Dhulapally (P),
Medchal (M & Dist.), Hyderabad-500100. T.G.



ESTD : 2007



Circulation to the Committee Members

S.No	Name	Position in Committee	Signature
1	Dr.Venkateswarlu Naik B Assoc. Prof, CSE	Convener	
2	Mr. Vaddeman Ramudu Asst.Prof, EEE	Member	
3	Mr.A.Srinivas Asst.Prof, ECE	Member	
4	Dr.M.Shoban Assoc.Prof, ECE	Member	
5	Dr.P.Vasanth Kumar Asst.Prof, H&S	Member	
6	Mrs.B.Padma Priya Office Assistant	Member	



Ref No. : NRCM/SC-ST Committee/2024/01

Date: 20.08.2024

CIRCULAR

The SC/ST Committee meeting is scheduled on 22nd August 2024 at 2:00 p.m. in the Conference Room at M.G Block. All the members are requested to make it convenient to attend the meeting to discuss the following agenda.

Agenda:

1. Identify the SC/ST students and get the list from concerned
2. Create awareness to the new comers about the facilities
3. Sharing the Committee contact details with students
4. To identify any major concern or grievances from SC/ST students and staff
5. Create Awareness about the SC/ST Scholarship among the students

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To

All the members of the SC/ST Committee

SC/ST Committee

Minutes of Meeting

Date: 22.08.2024

Venue: Conference Room M.G Block

Time: 2:00 p.m.

MEMBERS PRESENT:

S.No	Name	Position in Committee
1	Dr.Venkateswarlu Naik B Assoc. Prof, CSE	Convener
2	Mr. Vaddeman Ramudu Asst.Prof, EEE	Member
3	Mr.A.Srinivas Asst.Prof, ECE	Member
4	Dr.M.Shoban Assoc.Prof, ECE	Member
5	Dr.P.Vasanth Kumar Asst.Prof, H&S	Member
6	Mrs.B.Padma Priya Office Assistant	Member

Agenda:

1. Identify the SC/ST students and get the list from concerned
2. Create awareness to the new comers about the facilities
3. Sharing the contact details with students
4. Create Awareness about the SC/ST Scholarship among the students



**Awareness, Career Guidance and Opportunities
Program Among the SC and ST Students**

At the outset the Convener welcomed all the the members for the meeting. The Convener briefed about result of the previous meeting action taken and the status of the same.

The members discussed in detail above mentioned agenda and the following decisions were taken:

1. Identify the SC/ST students and get the list from concerned

The Convener advised Dr.M.Shoban to collect the SC/ST students list from admission Department.

2. Create awareness to the new comers about the facilities

The members decided to conduct awareness to all the SC/ST students about, attendance criteria, internal test, coaching class, facilities to the students and requested all members to track the same.

3. Sharing the contact details with students

The convener requested the members to share the contact details with all the SC/ST students to have interactions whenever they required

4. Create Awareness about the SC/ST Scholarship among the students

The Convener instructed the members about the awareness to be created among the students about the SC/ST scholarship which has to be applied throw online in the state scholarship portal and it was also informed that if there is any guidance needed about the scholarship to the students, they can contact the scholarship department in the admin office.

<u>S/No.</u>	<u>Name</u>	<u>Signature</u>
1	Dr. Venkateswaraiah Naidu	R.V.N.
2	Mr. Vaddeman Ramudu	Ramudu
3	Mr. A. Srinivas	Srinivas
4	Dr. M. Shoban	Shoban
5	Dr. P. Vasanth Kumar	PVKumar
6	B. Padma Priya	BP